



GIMPA TRAINING AND CONSULTING

PROGRAMME SCHEDULE

JANUARY - DECEMBER 2023

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ALET GIMPA

LEADERSHIP PROGRAMMES

FIRST HALF SCHEDULE				
No.	Programme Title	Duration	Date	Tuition
1.	Leading & Managing People	5 Days	February 13-17	GH¢3,000.00
2.	Corporate Governance Programme	5 Days	February 20-22	GH¢3,000.00
3.	Senior Management Development Programme (SMDP)	8 Weeks	March 13 - May 05	GH¢6,000.00
4.	Women in Management (WIM) Senior Level	2 Weeks	March 13 -24	GH¢5,500.00
5.	360 Degrees Leadership (Non-Residential)	4 Days	March 20- 24	GH¢3000.00
6.	Executive Leadership	5 Days	April 17-21	GH¢3,500.00
7.	Leading and Managing People	5 Days	May 08-12	GH¢3,000.00
8.	Women in Management (WIM) Middle Level	2 Weeks	May 08- 19	GH¢5,000.00
9.	Chief Executives Programme	2 Weeks	May 08 - 19	GH¢5,000.00
10.	360 Degrees Leadership (Non-Residential)	5 Days	June 19-21	GH¢3000.00



LEADERSHIP PROGRAMMES

SECOND HALF SCHEDULE				
No.	Programme Title	Duration	Date	Tuition
1.	Leading & Managing People	5 Days	July 10-14	GH¢3,000.00
2.	Women in Management (WIM) Senior Level	2 Weeks	July 3-14	GH¢5,500.00
3.	Senior Management Development Programme (SMDP)	8 Weeks	September 04 - October 27	GH¢6,000.00
4.	Chief Executive Programme	2 Weeks	October 09 -20	GH¢5,000.00
5.	Women in Management (WIM) Middle Level	2 Weeks	May 08- 19	GH¢5,000.00
6.	Leading & Managing People	5 Days	November 13-15	GH¢3,000.00
7.	360 Degrees Leadership (Non-Residential)	5 Days	November 20- 24	GH¢3,000.00
8.	Corporate Governance Programme	5 Days	November 20-24	GH¢3,000.00
9.	Executive Leadership	5 Days	December 04-08	GH¢3,500.00

GENERAL PROGRAMMES



FIRST HALF SCHEDULE

No.	Programme Title	Duration	Date	Tuition
1.	Office Management and Supervisory Skills	5 Days	February 06-10	GH¢3,000.00
2.	Gender and Development Course	2 weeks	March 13- 14	GH¢5,000.00
3.	Office Management and Supervisory Skills	5 Days	April 24-28	GH¢3,000.00
4.	Office Management and Supervisory Skills	5 Days	June 19-23	GH¢3,000.00

SECOND HALF SCHEDULE

No.	Programme Title	Duration	Date	Tuition
5.	Gender and Development Course	2 weeks	July 10-21	GH¢5,000.00
6.	Office Management and Supervisory Skills	5 Days	September 11-15	GH¢3,000.00
7.	Office Management and Supervisory Skills	5 Days	October 23-27	GH¢3,000.00



ADVANCED MANAGERS PROGRAMMES

FIRST HALF SCHEDULE				
No.	Programme Title	Duration	Date	Tuition
1.	Health Administration and Management (HAM)	4 Weeks	February 06-March 04	Gh¢6,000
2.	Monitoring and Evaluation (M&E) Fundamentals	5 Days	February 13- 17	Gh¢3,000
3.	Procurement Management in Practice	5 Days	February 20-22	Gh¢3,000
4.	Warehousing/ Inventory Control	5 Days	February 20-24	Gh¢3,000
5.	Customer Service Excellence	5 Days	March 13-15	Gh¢3,000
6.	Public Accountability and Internal Controls	5 Days	March 13-15	Gh¢3,000
7.	Cabinet Memorandum Writing	3 Days	March 13-15	Gh¢3,000
8.	Budgeting and Financial Planning and Management	5 Days	March 27-31	Gh¢3,000
9.	Monitoring and Evaluation (M&E) Intermediate	5 Days	April 17- 21	Gh¢3,000
10.	Public Financial Management	5 Days	April 17- 21	Gh¢3,000
11.	Project Planning & Management	5 Days	April 24- 28	Gh¢ 3,000
12.	Report Writing and Corporate Communication Skills	5 Days	May 08-12	Gh¢3,000
13.	Public Administration Programme	5 Days	May 15-19	Gh¢3,000
14.	Financial Modeling and Evaluation in Excel	5 Days	June 05-09	Gh¢3,000
15.	Monitoring and Evaluation (M&E) Advanced/Impact Evaluation	5 Days	June 19-23	Gh¢3,000



ADVANCED MANAGERS PROGRAMMES

SECOND HALF SCHEDULE				
No.	Programme Title	Duration	Date	Tuition
1.	Health Administration and Management (HAM)	4 Weeks	July 03-28	Gh¢6,000
2.	Public Financial Management	5 Days	July 17-21	Gh¢3,000
3.	Procurement Management in Practice	5 Days	July 24-26	Gh¢3,000
4.	Public Accountability and Internal Controls	5 Days	July 24-26	Gh¢3,000
5.	Cabinet Memorandum Writing	5 Days	August 07-09	Gh¢3,000
6.	Public Administration Programme	5 Days	August 14-18	Gh¢3,000
7.	Monitoring and Evaluation (M&E) Fundamentals	5 Days	August 21-25	Gh¢3,000
8.	Customer Service Excellence	5 Days	September 04-07	Gh¢3,000
9.	Monitoring and Evaluation (M&E) Intermediate	5 Days	September 11-15	Gh¢3,000
10.	Warehousing/ Inventory Control	5 Days	September 25- 29	Gh¢3,000
11.	Project Planning & Management	5 Days	October 09-13	Gh¢3,000
12.	Procurement Management in Practice	5 Days	October 16- 18	Gh¢3,000
13.	Health Administration and Management (HAM)	4 Weeks	November 06-24	Gh¢6,000
14.	Monitoring and Evaluation (M&E) Advanced/Impact Evaluation	5 Days	November 20-24	Gh¢3,000
15.	Report Writing and Corporate Communication Skills	5 Days	November 27-30	Gh¢3,000
16.	Budgeting and Financial Planning and Management	5 Days	December 04-08	Gh¢3,000



CERTIFICATE PROGRAMMES

FIRST HALF SCHEDULE				
No.	Programme Title	Duration	Date	Tuition
1.	Project Management Professional ®	9 Saturdays	February 11- April 15	Gh¢4,500
2.	Certificate in Occupational Safety Health and Environmental Management	9 Saturdays	February 11 - April 15	Gh¢4,500
3.	Certificate in Human Resource Management	9 Saturdays	February 11 - April 15	Gh¢4,500
4.	Certificate in Forensic Psychology and Corporate Security	9 Saturdays	February 25 - May 6	Gh¢4,500
5.	Certificate in Petroleum, Oil & Gas Management	9 Saturdays	February 25- May 6	GH¢4,500
6.	Certificate in Tourism and Hospitality Management	9 Saturdays	February 25 - May 6	Gh¢4,500
7.	Certificate in Law and Governance	9 Saturdays	March 11 - May 20	Gh¢4,500
8.	Certificate in Media and Public Relations	9 Saturdays	March 11 - May 20	Gh¢4,500
9.	Advanced Certificate in Occupational Safety Health and Environmental Management (ACOSHEM)	9 Saturdays	March 11 - April 20	Gh¢4,500
10.	Certificate in Administration and Management (Evening Session)	9 Saturdays	April 15 - June 17	Gh¢4,500



CERTIFICATE PROGRAMMES

SECOND HALF SCHEDULE				
No.	Programme Title	Duration	Date	Tuition
1.	Certificate in Customer Service Management	9 Saturdays	July 8 - September 2	GH¢4,500
2.	Certificate in Sales and Marketing Management	9 Saturdays	July 8 - September 2	Gh¢4,500
3.	Certificate in Occupational Safety Health and Environmental Management (COSHEM)	9 Saturdays	July 22 - September 16	Gh¢4,500
4.	Project Management Professional ®	9 Saturdays	July 22 - September 16	GH¢4,500
5.	Certificate in Tourism and Hospitality Management	9 Saturdays	August 5 - September 30	Gh¢4,500
6.	Certificate in Forensic Psychology and Corporate Security	9 Saturdays	August 5 - September 30	GH¢4,500
7.	Advanced Certificate in Occupational Safety Health and Environmental Management (ACOSHEM)	9 Saturdays	August 19 - October 14	Gh¢4,500
8.	Certificate in Petroleum, Oil & Gas Management	9 Saturdays	September 2 - October 28	Gh¢4,500
9.	Certificate in Human Resource Management	9 Saturdays	Sept. 16 - November 11	Gh¢4,500
10.	Certificate in Administration and Management (Weekend)	10 Saturdays	October 7 - December 9	Gh¢4,500



PROFESSIONAL PROGRAMMES (WEEKEND)

FIRST HALF SCHEDULE

No.	Programme Title	Duration	Start Date	Tuition (Ghanaians)	Tuition (Foreigners)
1.	International Professional Certificate in Logistics & Transport (CILT)	6 Months	13-May	GH¢4,500.00 + GB£180	GH¢5,000.00 + GB£180
2.	International Professional Diploma in Logistics & Transport (DILT)	1 Year	13-May	GH¢5,500.00 + GB£210	GH¢6,000.00 + GB£210
3.	International Professional Advanced Diploma in Logistics & Transport (ADILT)	1.5 Years	13-May	GH¢6,000.00 + GB£240	GH¢6,500.00 + GB£240

SECOND HALF SCHEDULE

No.	Programme Title	Duration	Start Date	Tuition (Ghanaians)	Tuition (Foreigners)
4.	International Professional Certificate in Logistics & Transport (CILT)	6 Months	25th Oct	GH¢4,500.00 + GB£180	GH¢5,000.00 + GB£180
5.	International Professional Diploma in Logistics & Transport (DILT)	1 Year	25th Oct	GH¢5,000.00 + GB£210	GH¢5,500.00 + GB£210
6.	International Professional Advanced Diploma in Logistics & Transport (ADILT)	1.5 Years	25th Oct	GH¢6,000.00 + GB£240	GH¢6,500.00 + GB£240



INFORMATION TECHNOLOGY (IT) PROGRAMMES

FIRST HALF SCHEDULE

No.	Programme Title	Duration	Date	Tuition	Online Exams
1.	Digital Marketing & Business Strategy	1 Week	February 6 - 10	GH¢ 3,000	N/A
2.	Microsoft Office Suite Applications - MOS Brush up	1 Week	February 20 - 24	GH¢ 3,000	MOS EXAMS
3.	Microsoft Excel From Data to Decision - BASIC TO ADVANCED	2 Weeks	March 13 - 24	GH¢ 5,000	MOS EXAMS
4.	Certificate in Computerised Accounting Systems - CAS	10 Saturdays	4 Feb - 15 April	GH¢ 3,000	N/A
5.	Certificate in Information Communication Technology CICT	10 Saturdays	4 Feb - 15 April	GH¢ 3,000	EXAMINABLE
6.	Certified Information Systems Auditing - CISA	10 Saturdays	4 Feb - 15 April	GH¢ 3,000	CISA – ISACA WEBSITE
7.	Information Technology Service Management - ITIL FOUNDATION (v4)	1 Week	April 17 - 21	GH¢ 3,000	ITIL WEBSITE

SECOND HALF SCHEDULE

No.	Programme Title	Duration	Date	Tuition	Online Exams
8.	Digital Marketing & Business Strategy	1 Week	July 10 - 14	GH¢ 3,000	N/A
9.	Microsoft Office Suite Applications - MOS Brush up	1 Week	July 24 - 28	GH¢ 3,000	MOS EXAMS
10.	Microsoft Excel From Data to Decision - BASIC TO ADVANCED	2 Weeks	July 17 - 28	GH¢ 5,000	MOS EXAMS
11.	Certificate in Computerised Accounting Systems - CAS	10 Saturdays	8 July - 16 Sept	GH¢ 3,000	EXAMINABLE
12.	Certificate in Information Communication Technology CICT	10 Saturdays	8 July - 16 Sept	GH¢ 3,000	EXAMINABLE
13.	Certified Information Systems Auditing - CISA	10 Saturdays	8 July - 16 Sept	GH¢ 3,000	EXAMINABLE BY GIMPA & ISACA
14.	Information Technology Service Management - ITIL FOUNDATION (v4)	1 Week	August 17 - 21	GH¢ 3,000	ITIL WEBSITE



WORLD BANK PROGRAMMES

FIRST HALF SCHEDULE

No.	Programme Title	Duration	Date	Tuition	Fees (Residential)	Fees (Foreign-Residential)
1.	Essentials of Environmental and Social Risk Management (ESRM)	1 Week	13 - 18 March	GH¢9,900	GH¢6,790	\$1,340
2.	World Bank Consultants' Services Capacity Building Workshop	1 Week	13 - 17 March	GH¢8,500	GH¢6,000	\$1,340
3.	World Bank Procurement Framework Capacity Building Workshop (GOODS, WORKS, & NON-CONSULTING SERVICE)	2 Weeks	20 - 31 March	GH¢17,800	GH¢9,800	\$4,200
4.	Essentials of Environmental and Social Risk Management (ESRM)	1 Week	17 - 21 April	GH¢11,500	GH¢6,500	\$1,340
5.	World Bank Financial Management and Disbursement Capacity Building Workshop	8 Days	5 - 14 June	GH¢10,500	GH¢5,600	\$2,500

SECOND HALF SCHEDULE

No.	Programme Title	Duration	Date	Tuition	Fees (Residential)	Fees (Foreign-Residential)
6.	World Bank Procurement Framework Capacity Building Workshop (GOODS, WORKS, & NON-CONSULTING SERVICE)	2 Weeks	2 - 13 October	GH¢15,800	GH¢9,800	\$4,200
7.	World Bank Consultants' Services Capacity Building Workshop	1 Week	16 - 20 October	GH¢8,500	GH¢6,000	\$1,340



FOR FURTHER ENQUIRIES

GENERAL PROGRAMMES

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LEADERSHIP & ADVANCED MANAGERS' PROGRAMMES

Tel: 0242051667/0501432842 | Email: alet@gimpa.edu.gh OR gpentem@gimpa.edu.gh

CERTIFICATE PROGRAMMES

Tel: 0246015233 | Email: alet@gimpa.edu.gh OR rmintah@gimpa.edu.gh

INFORMATION TECHNOLOGY PROGRAMMES

Tel: 0209-096062 | Email: alet@gimpa.edu.gh OR nanaopoku@gimpa.edu.gh

PROFESSIONAL PROGRAMMES

Tel: 0245 440 800 | Email: alet@gimpa.edu.gh OR eeffah@gimpa.edu.gh

WORLD BANK PROGRAMMES

Tel: 0244 660 201 | Email: alet@gimpa.edu.gh OR rnbotchway@gimpa.edu.gh

