



**ADMISSION OF STUDENTS TO DIPLOMA, BACHELOR AND MASTER DEGREE PROGRAMMES FOR THE 2024/2025 ACADEMIC YEAR**

**September 2024 Admissions**

The Ghana Institute of Management and Public Administration (GIMPA) invites prospective applicants for admission into various Diploma, Bachelor, Postgraduate Certificate & Diploma, Master and PhD. programmes.

**OFFERING OPTIONS:**

All graduate programmes are available in modular, evening and weekend offerings across our Accra, Kumasi, Takoradi and Tema campuses. Evening offerings may include lectures on Saturdays while Weekend options may start from Friday evenings as the case may be. All undergraduate programmes are available in day and evening offerings options in Accra; evening on Takoradi & Tema Campuses; and weekend in Kumasi.

**DOCTORATE PROGRAMMES**

**1.0 BUSINESS SCHOOL**

- Doctor of Management (DMGT)

**2.0 SCHOOL OF PUBLIC SERVICE AND GOVERNANCE**

- Doctor of Philosophy (PhD) in Public Administration

**GENERAL ENTRY REQUIREMENTS FOR ALL DOCTORATE PROGRAMMES**

- Applicant must have a good Research Master's degree from an accredited university.
- **Other requirements for Doctor of Management (DMGT)**
  - A minimum of five (5) years post-Master's degree qualification with Senior Management experience at General Manager, Head of Department/Division, Director, or CEO/MD level;
  - Application Essay indicating the area of management practice the applicant is interested in as a focus and the rationale for pursuing a DMGT;
  - Two (2) letters of reference (at least one from an employment supervisor);
  - Current Curriculum Vitae/Resume (CV); and a
  - Mandatory interview to verify professional experience and suitability for the programme.

**MASTER'S DEGREE & POSTGRADUATE DIPLOMA PROGRAMMES**

**1.0 BUSINESS SCHOOL**

**1.1 MASTER'S DEGREE PROGRAMMES**

**Duration: 1 Year (Weekend Offering)**

- Master of Marketing
- Master of Human Resource Management
- Master of Accounting and Finance
- Master of Supply Chain Management
- Master of Project Management

**BACHELOR'S DEGREE & DIPLOMA PROGRAMMES**

**1.0 GIMPA BUSINESS SCHOOL**

**Duration: 4 Years (Day & Evening Offering)**

- Bachelor of Science in Business Administration
- Bachelor of Science in Procurement, Logistics and Supply Chain Management
- Bachelor of Science in Finance
- Bachelor of Science in Accounting

**1.2 DIPLOMA PROGRAMME**

**Duration: 2 Years (Day Offering)**

- Diploma in Management Studies

**2.0 SCHOOL OF PUBLIC SERVICE AND GOVERNANCE**

**Duration: 4 Years (Day & Evening Offering)**

- Bachelor of Science in Public Administration

**3.0 SCHOOL OF TECHNOLOGY & SOCIAL SCIENCES**

**3.1 BACHELOR'S DEGREE PROGRAMMES**

**Duration: 4 Years (Day & Evening Offering)**

- BSc. Computer Science
- BSc. Information and Communication Technology
- BSc. Management Information Systems

**3.2 DIPLOMA PROGRAMME**

**Duration: 2 Years (Day Offering)**

- Diploma in Applied Computer Science

**4.0 LAW SCHOOL**

**Duration: 3 Years (Evening Offering)**

- Post-First Degree Bachelor of Laws

**GENERAL ENTRY REQUIREMENTS FOR BACHELOR'S DEGREE PROGRAMMES**

- **WASSCE/SSCE/GBCE Candidates:**
  - Credit Passes (A1-C6) or (A-D) in six (6) subjects comprising three (3) core subjects, including English language and Mathematics, plus three (3) relevant elective subjects. Physics or Elective Mathematics (**Grade D or C6**) is required to pursue Computer Science.
- **GCE "A" Level Candidates:**
  - Passes in three (3) GCE "A" Level subjects (at least one of the passes should be Grade "D" or better) plus five (5) GCE "O" Level credit passes (Grades 1-6) including English Language and Mathematics. Physics or Elective Mathematics (**Grade D or C6**) is required to pursue Computer Science.
- **Higher National Diploma (Top-Up) Applicants**
  - Admission of Higher National Diploma (HND) candidates to first degree programmes to either Level 200 or 300 depending on the relativeness of programmes.

## **BUSINESS SCHOOL MASTER'S DEGREE PROGRAMMES (CONTINUED)**

### **Duration: 2 Years (Evening Offering)**

- Master of Business Administration (MBA) with the following options:
  - Project Management
  - Finance
  - Accounting and Taxation
  - Supply Chain Management
  - Human Resource Management
  - Marketing

## **1.2 POSTGRADUATE DIPLOMA PROGRAMME**

- Postgraduate Diploma in Business Administration

## **2.0 SCHOOL OF PUBLIC SERVICE AND GOVERNANCE**

### **2.1 MASTER'S DEGREE PROGRAMMES**

#### **Duration: 1 Year (Weekend Offering)**

- Master of Public Health
- Master of International Relations and Diplomacy
- Master of Monitoring and Evaluation
- Master of Public Sector Management
- Master of Arts in Public Administration
- Master of Arts in Governance & Leadership
- Master of Science in Occupational Safety, Health and Environmental Management
- Executive Master of Governance and Leadership

#### **Duration: 2 Years (Evening Offering)**

- Master of Philosophy in Public Health

### **2.2 POSTGRADUATE PROGRAMMES**

- Postgraduate Certificate in Public Administration
- Postgraduate Diploma in Public Administration
- Postgraduate Diploma in Occupational Safety, Health and Environmental Management
- Postgraduate Diploma in Monitoring and Evaluation

## **3.0 SCHOOL OF TECHNOLOGY & SOCIAL SCIENCES**

### **3.1 MASTER'S DEGREE PROGRAMMES**

#### **Duration: 1 Year (Evening and Weekend Offering)**

- Master of Science in Digital Forensics and Cybersecurity
- Master of Science in Applied Mathematics (Industrial Analytics)
- Master of Arts in Development Communication
- Master of Arts in Public Relations
- Master of Science in Economics Policy
- Master of Science in Energy Economics
- Master of Science in Financial Economics

#### **Duration: 2 Years (Evening Offering)**

- Master of Science in Information Technology and Law
- Master of Science in Information and Communication Technology
- Master of Science in Management Information Systems
- Master of Philosophy in Information and Communication Technology
- Master of Philosophy in Management Information Systems

### **3.2 POSTGRADUATE DIPLOMA PROGRAMME**

- Postgraduate Diploma in Information & Communication Technology

## **GENERAL ENTRY REQUIREMENTS FOR BACHELOR'S DEGREE PROGRAMMES (Continued)**

- Applicants must have graduated with a good HND certificate (at least second-class lower division). Other diploma qualifications from elsewhere assessed to be equivalent to HND by the Ghana Tertiary Education Commission (GTEC) may be similarly considered.
- **Advanced Business Certificate Examination (ABCE) Applicants**
  - Full Diploma in ABCE.
  - Credit Passes (WASSCE: A1-C6) or (SSSCE/GBCE: A-D) in five (5) subjects comprising three (3) core subjects, including English language and Mathematics, plus two (2) relevant elective subjects. Physics or Elective Mathematics (**Grade D or C6**) is required to pursue Computer Science.
  - ABCE applicants may be considered at Level 200 of a degree programme.
- **Professional and Other Qualifications**

Professional certificates should be sent to Ghana Tertiary Education Council (GTEC) for the establishment of their equivalencies, to determine their eligibilities for admission to tertiary institutions.
- **Foreign Qualifications**

Foreign Qualifications should be sent to Ghana Tertiary Education Council (GTEC) for the establishment of their equivalencies, to determine their eligibilities for admission to tertiary institutions in Ghana.
- **Diploma in Business Studies (DBS)**

Applicants with DBS should have four (4) WASSCE passes (A1-C6) including Mathematics and English or four (4) SSSCE passes (A-D) in addition to the DBS to qualify for admission.
- **Mature Applicants**

Applicants can also apply through GIMPA's Mature Programme. Mature applicants must:

  - Be at least 25 years of age at the time of application;
  - Have completed SSS/SHS or taken an equivalent programme;
  - Possess a proof of age (passport, baptismal card, birth certificate etc.) issued not less than 5 years from application date;
  - Complete the undergraduate application form;
  - Have taken and passed the GIMPA Mature Programme

Upon passing the Mature programme, applicants are directly enrolled on the chosen Bachelor Degree programme.

## **GENERAL ENTRY REQUIREMENTS FOR DIPLOMA PROGRAMMES**

- **WASSCE/SSCE/ Candidates:**

Credit Passes (WASSCE: A1-D7) or (SSSCE/GBCE: A-D) in five (5) subjects comprising three (3) core subjects, including English language and Mathematics, plus two (2) relevant elective subjects.

## **APPLICATION DEADLINES**

- **GENERAL ADMISSIONS**

**Friday, August 2, 2024.**
- **POST-FIRST DEGREE BACHELOR OF LAWS**

**Friday, April 26, 2024.**

## 4.0 LAW SCHOOL

### 4.1 MASTER'S DEGREE PROGRAMMES

- Master of Laws (General)
- Master of Laws (Dispute Resolution Law and Practice)
- Master of Laws (International Criminal Law and Justice)
- Master of Laws (International Trade and Business Law)

### GENERAL ENTRY REQUIREMENTS FOR MASTER'S DEGREE PROGRAMMES

- Applicant must have a good Bachelor's degree from an accredited university.
- Other requirements:
  - **Master of Science in ICT, IT & Law and Digital Forensics:** Applicant must have a Bachelor's degree in an IT or Computer Science related field
  - **Master of Laws:** Applicant must have a Bachelor of Laws degree. Applicant with Third Class or Pass must first take a GIMPA Postgraduate Diploma programme
  - Chartered Professional qualifications such as ACCA, ICA, ICASA, GIPS, CIB, plus three years' post-qualification experience. Equivalencies of Professional certificates should be determined by the Ghana Tertiary Education Commission (GTEC).
  - Other Foreign Qualifications should be sent to Ghana Tertiary Education Council (GTEC) for the establishment of their equivalencies, to determine their eligibility for admission to tertiary education in Ghana.

## CONTACT

For further enquires, kindly contact the respective campuses on the telephone numbers below:

- **Academic Affairs Directorate:** 033 209 5432 (Ext. 1074)  
**Email:** admissions@gimpa.edu.gh
- **Faculty of Law:** 033 209 5432 3 (Ext. 2174)  
**Email:** gls@gimpa.edu.gh
- **Business School:**
  - **Department of Business Management:** 030 394 1716  
**Email:** bs-bm@gimpa.edu.gh
  - **Department of Management Science:** 059 708 6843  
**Email:** bs-ms@gimpa.edu.gh
  - **Department of Accounting & Finance:** 030 394 1718  
**Email:** bs-af@gimpa.edu.gh
- **School of Technology and Social Sciences:** 033 209 5432 (Ext:1043/2076)  
**Mobile/WhatsApp:** 050 140 8298, 050 466 9564, 024 422 9931, 024 626 4300
- **Email:** sot@gimpa.edu.gh / solass@gimpa.edu.gh
- **School of Public Service and Governance:** 033 209 5432 (Ext: 2250/ 2074)  
**Email:** spsg@gimpa.edu.gh
- **KUMASI:** 050 602 4160. **Email:** ksi@gimpa.edu.gh
- **TEMA:** 050 602 4162. **Email:** temacampus@gimpa.edu.gh
- **TAKORADI:** 050 602 4161. **Email:** tdi@gimpa.edu.gh

## HOW TO APPLY

- Application can be submitted electronically via our online application portal (apply.gimpa.edu.gh).
- Application fee is payable via Mobile Money after submitting your application (please refer to the '**Notice to Applicants**' section of the application portal for payment instructions).

Programmes	Amount (GHc)
• Doctorate/PhD.	450
• Master of Laws	360
• Post-First Degree Bachelor of Laws	350
• Master/Postgraduate Diploma	250
• Bachelor/Diploma	200

- Application payment can be made at any Consolidated Bank Ghana (CBG) nationwide.
- International Students will pay **\$100.00** as application fee.
- **GTEC EVALUATION SERVICES**
  - International Applicants who wish to be assisted with qualifications evaluation services can send HD coloured scanned copy of their certificates and transcripts for assistance at a fee of US\$35.00.

### Notes:

- **Applicants who graduated from GIMPA, from 2014 to date should indicate their student identification numbers on their application forms before submission.**
- **The process for admission to GIMPA is very transparent. Applicants should therefore beware of any persons who may approach them on the pretext of assisting them gain admission at a fee.**