

**GHANA INSTITUTE OF MANAGEMENT AND PUBLIC
ADMINISTRATION (GIMPA)**
(Excellence in Leadership, Management and Administration)



**ANNOUNCEMENT OF 24TH CONGREGATION -
DECEMBER 2024 SESSION**

It is announced for the information of all 2024 Graduands of the Ghana Institute of Management and Public Administration (GIMPA) that the **24th Congregation, December, 20th and 21st sessions** of the Institute to award degrees and diplomas to persons who successfully completed their programmes of study in the 2023/2024 academic year will be held as follows:

ALL GRADUATE / UNDERGRADUATE PROGRAMMES (ALL CAMPUSES)

1. FRIDAY, DECEMBER 20TH, 2024

Morning: Time - 10.30 am to 12.30 pm

i. School of Public Service and Governance

Afternoon: Time – 2.00 pm to 4.00 pm

- i. GIMPA Law School**
- ii. School of Technology and Social Sciences**
- iii. Business School (Graduate Students-**

Specialization areas:

- Finance,
- Development Finance
- Human Resource Management
- Marketing,

2. SATURDAY, DECEMBER 21ST, 2024

Morning: Time - 10.30 am to 12.30 pm

i. GIMPA Business School

Specialization areas:

- Accounting and Finance
- Project Management
- Supply Chain Management
- Business School Undergraduate

Venue: GB Auditorium, Greenhill Campus – Accra

(Graduands and Guests are to be seated 30 minutes before the start of each session)

Registration procedure:

Students who successfully completed their programmes of study by December 2024 and wish to be presented at the Congregation are requested to follow the procedure below to register:

- Complete the application to graduate form (online)
- Complete the student clearance process
- Pay the graduation fee at any branch of **Ecobank** using **Main GIMPA Account Number 0380014426245701** and **CBG Account Number 0510110559613**

Graduation fee:

The Graduation fee is GH¢600.00 for undergraduate students (discounted for unsupplied Institute cloth) and GH¢750.00 for all graduate students.

Closing date for Registration

Wednesday, December 18, 2024. No late registration will be allowed after this date.

List of Graduands will be available on the Institute's website (www.gimpa.edu.gh)

Collection and return of Academic Regalia:

Students are to use their clearance form and the bank pay-in slip to collect the graduation regalia from their School/Faculty. **(This exercise will be from Tuesday, December 17, 2024 to Thursday, December 19th, 2024 from 9 am to 4 pm)**

All graduands (including the PhD awardees) are requested to return the regalia right after the ceremony or latest by **Monday, December 23, 2024**. Failure to do so will attract a penalty of GH¢200.00 every day to the date of return of the items. Certificates will be issued to graduates on the return of the regalia.

Rehearsals: Compulsory rehearsals will be held on Thursday, **December 19 at 4:30 pm.**

Venue: **GB Auditorium, Greenhill Campus, Accra, for qualified registered graduates.** Arrangements will also be made for rehearsals on the various Satellite Campuses.

Attire:

Those to be presented will be expected to be seated by 9:30 a.m. for the morning session and 1:00 pm for the afternoon session in the appropriate academic regalia. **Graduands who are casually dressed will not be admitted.**

Note: Graduands are to note that those who fail to attend the ceremony will equally be required to pay the graduation fee before their certificates are issued to them.

All parents, guardians, alumni, the general public, and well-wishers are cordially invited.

Secretary of the Institute