

**GHANA INSTITUTE OF MANAGEMENT AND PUBLIC
ADMINISTRATION (GIMPA)**
(Excellence in Leadership, Management and Administration)



**ANNOUNCEMENT OF 25TH CONGREGATION
DECEMBER 2025 SESSION**

It is announced for the information of all 2025 graduands of the Ghana Institute of Management and Public Administration (GIMPA) that the 25th Congregation (December session) to award degrees and diplomas to persons who completed their programmes of study in the 2024/2025 academic year will be held on Friday, 19th December, and Saturday, 20th December 2025, as follows:

**ALL GRADUATE / UNDERGRADUATE
PROGRAMMES (ALL CAMPUSES)**

1. FRIDAY, 19TH DECEMBER 2025

Morning Session: Time – 10:00 a.m. to 12:30 p.m.

- i. GIMPA Law School**
- ii. School of Technology and Social Sciences**

Afternoon Session: Time – 2:00 p.m. to 4:00 p.m.

- i. School of Public Service and Governance**

Venue: GB Auditorium, Greenhill Campus, Achimota, Accra

2. SATURDAY, 20TH DECEMBER 2025

Morning Session: Time – 10:00 a.m. to 12:30 p.m.

- i. GIMPA Business School**

Venue: GB Auditorium, Greenhill Campus, Achimota, Accra

(Graduands and guests are to be seated 30 minutes before the start of each session)

Registration Procedure:

Students who have completed their programme of studies and wish to be presented at the Congregation are requested to follow the procedure below to register:

- Complete the graduation application form on the Institute’s website (www.gimpa.edu.gh) under **Student Services**
- Complete the online student clearance process on the Institute’s website (www.gimpa.edu.gh) under **Student Services**.
- Pay the graduation fee at any Ecobank branch using the **Main GIMPA Account Number 0380014426245701** or the **CBG Account Number 0510110559613**.

Graduation Fee: The Graduation Fee is **Eight Hundred and Seventy Ghana Cedis (GH¢870.00)**.

Closing Date for Registration

Friday, 12th December 2025. No late registration will be accepted after this date.

List of Graduands will be available on the Institute’s website (www.gimpa.edu.gh)

Collection and Return of Academic Regalia:

Students are to collect their graduation regalia from the Academic Affairs Directorate from **Monday, 15th December 2025 to Thursday, 18th December 2025, between 9:00 a.m. and 4:00 p.m.**

All graduands (including PhD awardees) are requested to return their regalia immediately after the ceremony, or by **Tuesday, 23rd December 2025, at 12:00 noon** at the latest. Failure to do so will incur a penalty of **GH¢200.00 per day** until the items are returned. Certificates will be issued to graduates upon the return of their regalia.

Orientation and Rehearsals:

Online orientation will be held on **Monday, 15th December 2025, and Tuesday, 16th December 2025, at 4:00 p.m.**

Compulsory rehearsals will be held on **Wednesday, 17th December 2025, at 4:00 p.m.**

Venue: The rehearsals will be held at the GB Auditorium, Greenhill Campus, Achimota, Accra, for qualified registered graduands. Arrangements will also be made for rehearsals at the various Satellite Campuses.

Attire:

Graduands to be presented are expected to be seated by 9:30 a.m. for the morning session and 1:30 p.m. for the afternoon session, wearing the appropriate academic regalia. **Graduands in casual attire will not be admitted.**

Note: Graduands are reminded that those who fail to attend the ceremony will still be required to pay the graduation fee before their certificates can be issued.

All parents, guardians, alumni, the public, and well-wishers are cordially invited.

Secretary of the Institute